

Student iOS Skype Guide – Join as a Guest

Before you start:

- If you already have the Skype for Business app installed, sign out (if signed in to it) and uninstall it before following the rest of these instructions.
- Signing into the iOS Mail app is advisable. You can do this by using your school email and password. It is a Microsoft Exchange account.

Instructions:

1. Download the **Skype for Business** app from the App Store.
2. Once the app has downloaded **do not sign in to the app**. Students don't have the necessary permissions to sign into the app.
3. Navigate to the Skype meeting link. This should be an email that is sent to your school email by your teacher.
4. Click on the '**Join Skype Meeting**' link.

Join Skype Meeting

Trouble Joining? [Try Skype Web App](#)

5. This will then open the Skype for Business app.
6. Because you did not sign into the app, it should give you an option to **join as guest**.



Welcome to Skype for Business, the app
formerly known as Lync.

Sign In

Join as Guest

7. Click **join as guest**. It will then ask you to type in your name.
8. Once you have done this you will be in the Skype meeting. Make sure to give Skype any permissions it needs such as microphone and camera.